

**INTERNET GOVERNANCE COUNCIL
OF THE REPUBLIC OF ARMENIA
CHARTER**

I. GENERAL

1. The Internet Governance Council of the Republic of Armenia (hereafter IGC) is founded by the paragraph 2 of the 34th protocol resolution "To Ratify the Internet Governance Principles" accepted on August 14, 2014 by the Government of the Republic of Armenia to provide proposals and suggestions as well as contribute to the solutions for Internet governance related issues in the Republic of Armenia.
2. The IGC is an advisory body and carries its activities in accordance with the laws of the Republic of Armenia, other legal acts and the following Charter.

II. FUNCTIONS

3. Aiming at maintaining the Internet governance issues the IGC is provided with the following functions:
 - 1) To organize discussions on International Internet Governance Forum issues, Internet Governance principles, challenges arising as a result of Internet development. Formation of approaches based on the discussions, their inclusion in the project proposals for the Government of the Republic of Armenia, performance with draft legislative proposals and other legal acts.
 - 2) Cooperation with the Secretariat of the International Internet Governance Forum, provision of current approaches of the IGC, organization of both discussions adapting these approaches and proposals of changing or developing new legal acts.
 - 3) Organizing public hearings, regarding the approaches of Internet governance which are proposed by international or intergovernmental bodies in order to form the approaches of the Republic of Armenia on their basis and presenting them in corresponding international or regional bodies in which the IGC participates to.
 - 4) Providing suggestions and comments of the IGC to the Ministry of Foreign Affairs of the Republic of Armenia the issues considered in other international or regional organizations.

- 5) To facilitate the participation of the IGC representatives to the Internet Governance Forum, providing the guidelines of the official approach of the IGC.
- 6) To facilitate the exchange of best practices among academic, scientific and technical centers and implementation of this experience.
- 7) To provide consultations to all Departments of the Republic of Armenia on issues of current and main development of Internet worldwide.
- 8) Provision of public information to the society of the Republic of Armenia on emerging issues related to the Internet development.
- 9) To promote the development of human capacity to manage the Internet usage with the involvement of the potential of the local experts.

III. THE IGC WORK MANAGEMENT

4. In accordance with this Charter the IGC organizes its activities through meetings. Meetings of the IGC may be recorded and published on the site of the Council.
5. The IGC convenes its meetings to settle the issues arising during its activities by the initiative of the IGC Chair or by the initiative of at least 1/3 of the IGC members.
6. The IGC may organize its meetings online in real time or using email.
7. The meetings of the IGC are valid if at least the 3/5 of IGC members participate to the meeting.
8. Each member of the IGC has one vote. The Meeting is leaded by the Chair. In case of Chair's absence the meeting is leaded by the Secretary. The decisions are taken by voting.
9. Agenda of the meeting with associated documents, is provided to the IGC members five working days prior to the upcoming meeting. Each member has the right to submit a proposal to be added into the agenda.
10. The proposal of any member is included in the agenda without discussion and the member is given the right to represent the proposal at the meeting. If the member provides additional documentation, the Secretariat sends them to all members.
11. Each session starts with the approval of the agenda and report on the implementation of the action items from the previous meeting.
12. The decisions of the IGC are signed by the Chair and the Secretary.

13. The IGC may invite officials, representatives of the IT sphere and of those organizations which relate to agenda items of the meeting with an advisory vote.

IV. THE IGC CHAIR

14. The IGC Chair:

- 1) calls for the meeting and presides over it.
- 2) is responsible for organizing the productive work of the IGC, sign the decisions and the minutes of the meetings.
- 3) presents the IGC in the Republic of Armenia and in the International Internet Governance Forum.

V. THE IGC MEMBERS

15. The IGC members are appointed by the decision 1304-A dated December 29, 2014 "On confirmation of the members for Internet Governance Forum" interagency group of the Prime Minister of the Republic of Armenia.

16. Those members of the Council, who disagree with the IGC decisions may submit their dissenting opinion in written form, which is attached to the decision and recorded in the IGC meetings minutes.

17. The duties of any member of the IGC may be terminated by the decision of the Prime Minister of the Republic of Armenia.

VI. THE IGC SECRETARIAT

18. The Secretariat of the IGC is the Secretariat of the "Internet Society" NGO.

19. The Secretariat of the Council:

- 1) prepares appropriate materials for the meeting according to the agenda and organizes the provision of IGC members with them.
- 2) monitors the implementation of the IGC decisions.
- 3) represents the IGC the submitted proposals on issues related to the Internet Governance.

- 4) provides public information about the activities of the Council on the official website managed by the Secretariat of the Council.
- 5) provides information about the program activities which has national importance, as well as the performed and perspective work.
- 6) provides recording of Council meeting discussions on the basis of which makes statements and, if necessary and agreed with the IGC members, publishes them on the website.
- 7) provides broadcast meetings in real time, if technically feasible.
- 8) sends the IGC decisions to the Council members, and sends the proposals for solutions to the Ministry of Transport and Communication of the Republic of Armenia.
- 9) runs the incoming/outgoing correspondence and publishes them on the website.
- 10) authorizes its representative to represent the IGC on local and International Internet Governance Forums in the absence of the IGC Chair.

VII. THE SECRETARY

20. The IGC Secretary is authorized by the "Internet Society" NGO.

21. The IGC Secretary:

- 1) reports on the implementation of Council decisions during the IGC meetings.
- 2) registers the dissenting opinion of the Council members submitted in written form.
- 3) organizes the work of the IGC Secretariat.
- 4) organizes the work of website maintenance with the involvement of the specialist appointed by the Secretariat.
- 5) provides communication with the Stakeholders within his/her competence.
- 6) prepares projects aimed at formation and development of international cooperation.

VIII. THE IGC CHARTER AMENDMENT

22. In order to improve the efficiency of the Council work and to implement the international best practices, the IGC has the right to make proposals for amendment of the current Charter. The

proposals for Charter amendments are approved by the Chair while the proposals for changing members and the quantity of Council members are approved by the Prime Minister of the Republic of Armenia.

IX. THE IGC ACTIVITY TERMINATION

23. The IGC activity is terminated by the decision of the Government of the Republic of Armenia.

Approved by The Chair of
the Internet Governance Council
of the Republic of Armenia
Gagik Tadevosyan
February 24, 2015